

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Singchronize		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Calne Area Board- Northern Locality
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>What is your project?</b>  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	To promote and contribute to the musical, artistic, physical and spiritual life of the Calne and North Wiltshire community, through the provision of a new contemporary choir, with open access for all.
Where will your project take place?	Within the Calne Community, based at Marden House in Calne.
When will your project take place?	2010
How many people will benefit from your project?	Potentially anyone in North Wilts
How does your project demonstrate a direct link to the community plan for your area?	We aim to promote and publicise more public events within the area ,as a community group and aim to be included in the local directory as a group.
Please provide a reference/page no.	Pages 3 and 11

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The Calne Community Area Partnership aims to "develop cultural, recreation and sporting facilities that capture the imagination and encourage involvement" and this statement actively reflects the spirit and ethos of our choir.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

Our musical director has recently moved to Calne and was approached by a member of the community, asking if she would be interested in helping to start a new contemporary choir in Calne. Posters were put up within the community, an article appeared in the local press, and a radio broadcast went out on BBC Radio Wiltshire, advertising the launch night of the choir, at Marden House, in Calne. On the first evening we had over 65 people from Calne and as far as Malmesbury turn up, with now over 100 joining us in the 5 months we have been going, without any further advertising. We have already performed in public at the Calne Music and Arts Festival, Calne Summer Festival and Corsham Manor House Pre-School. We are booked to perform at the Calne Winter Festival and are performing a charity concert in December. The need is obvious within the community and our next step is to advertise and promote ourselves under the voted name of "Singchronize". Westlea Housing Association have been approached in order to promote our activities to their residents and we are actively encouraging people from all backgrounds to join us and make this a real community asset.

**Any other information about your project.**

The type of music we rehearse and perform is popular and contemporary, ranging from the 1960s to current hits. This means that it appeals to a wide range of people of all ages and backgrounds.

### 3 - Management

How many people are involved in the management of your group/organisation? 6  
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Our treasurer will set up a financial plan that enables any subscriptions from members to be used in a cost effective way, allowing us to carry on our group in a financially secure manner. The grant is required to set up our project officially, once set up we should be able to sustain ourselves independently.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We are already struggling with set up costs. Public liability insurance, I.T. equipment, musical equipment and the such are essential for public performances and rehearsals. Without this funding we will find it very difficult to expand from a small local choir into a community based project, which has potential to include many aspects of society.

**How will you know whether your project has made a difference in the community?**

We will monitor feedback and publish reviews to the local community via local press, websites and media sources.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Westlea Housing Association

**Have you been successful?**

Yes  No

<p><b>Have you or do you intend to apply for a grant from another area board within this financial year?</b></p> <p>If yes, please state which ones.</p>	<p>Yes <input type="checkbox"/>                      No <input checked="" type="checkbox"/></p>	
<p><b>Are you in receipt or anticipating other funding from Wiltshire Council for this project?</b></p>	<p>Yes <input type="checkbox"/>                      No <input checked="" type="checkbox"/></p>	
<p><b>4 - Information relating to your last annual accounts (if applicable)</b></p>		
<p><b>Year ending:</b></p>	<p><b>Month:</b></p>	<p><b>Year:</b></p>
<p><b>A - Total income:</b></p>	<p>£</p>	
<p><b>B - Minus total expenditure:</b></p>	<p>£</p>	
<p><b>Surplus/deficit for year: (A minus B)</b></p>	<p>£</p>	
<p><b>Free reserves held:</b></p>	<p>£</p>	

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Laptop computer	£299	<b>Own fundraising/reserves</b>		£20.70
	£			£
	£	<b>Parish/town council</b>		£
	£			£
	£	<b>Trusts/foundations</b>		£
	£			£
Projector with stand	£350.70	<b>In kind</b>	P	£500.00
PA system and microphones	£1,371			£
	£	<b>Other</b>		£
	£	Westlea Housing grant	C	£500.00
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£2,020.70</b>	<b>Total Project Income</b>		<b>£1,020.70</b>
<b>Total project income B</b>		£1,020.70		
<b>Total project expenditure A</b>		£2020,78		
<b>Project shortfall A – B</b>		£1,000		
<b>Award sought from Wiltshire Council Area Board</b>		£1000		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Account currently being set up		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Account currently being set up		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input type="checkbox"/> Latest inspected/audited accounts or annual report				
<input checked="" type="checkbox"/> Income and expenditure budget for current financial year				
<input type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

We already have members from The Alzheimers Association's " Singing for the Brain" group and would welcome any other disability group that feel Singchronize would benefit them in any way.

Our rehearsal venue also has level access for people who may require it.

**b) How does your project work to promote inclusion, participation and good community relations?**

We are working with Westlea Housing Association to promote the group to social housing customers, we also openly promote the group as "open to anyone" to join. We do not hold auditions and want this to be a community based project that discriminates against no user group.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

<b>Name:</b>	<b>Date:</b> 29/10/2010
<b>Position in organisation:</b> Musical Director	

**Please return your completed application to the appropriate Area Board Locality Team**

